

IQAC-Regular Minutes of Meeting

Academic Year: 2022-23

Meeting-01



CHRIST THE KING ENGINEERING COLLEGE

Karamadai, Coimbatore - 641104

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Ph: +91 91500 76729 Email: principal@ckec.ac.in Web: www.ckec.ac.in

Ref: CKEC/IQAC/Meeting/2022-23/01

Dated: 30.06.2022

CIRCULAR

The first IQAC session for the AY 2022-23 is scheduled for 04-07-2022 at 10:30 am in the Conference Hall. All IQAC constituents are urged to participate in the assembly to deliberate on the ensuing agenda items.

1. Review of previous IQAC Meetings
2. Submission of Action taken reports
3. Course planning and delivery of students
4. Academic schedule for the year 2022-23
5. Academic and research activities planned for the AY 2022-23
6. Preparation and collection of criteria wise data
7. Alumini activity planned for the academic year 2022-23
8. Formation of various Cells and clubs


IQAC Coordinator


Principal

Encl: Composition of IQAC members

Copy to

1. The Principal
2. IQAC
3. HoDs
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ATTENDANCE IQAC

IQAC MEMBERS		Signature
Member from The Management		
Rev.FR.S.Xavier Manoj	Administrator	-
Chairperson	Head of the Institution	
Dr. M. Jeyakumar	Principal, CKEC	<i>Jeyakumar</i>
One of the Senior Faculty as IQAC Coordinator		
Mr. T.B. Dharmaraj	Director-IQAC HOD/ Computer Science Engineering	<i>Dharmaraj</i>
Faculty Representation		
Mr. S.Karthick	HOD/Civil	<i>S.Karthick</i>
Mr.R.Hariprasath	HOD/ Mechanical Engineering	<i>Hariprasath</i>
Mr. M.Arumaga Babu	HOD/Electrical and Electronics Engineering	<i>M.Arumaga Babu</i>
Mr.V. Muralidharan	HOD/ Electronics and Communication Engineering	<i>Muralidharan</i>
Dr.R.Suganya	HoD/S&H / Alumni Head	<i>R.Suganya</i>
Stakeholder/ Representative of Community and Alumni		
P. Gowri Shanker	Entrepreneur	<i>Gowri Shanker</i>
Nominee from Industrialists /External Expert Stakeholders		
Archana	HR, Jesco Energy pvt ltd, Coimbatore	<i>Archana</i>
Adhav	HR, 10.Aidas Technology Pvt Ltd, Coimbatore	<i>Adhav</i>



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MINUTES OF MEETING

The following are the Minutes of meeting held 10.30 am on 04.07.2022 at conference hall.

The members of IQAC present were

IQAC MEMBERS	
Member from The Management	
Rev.FR.S.Xavier Manoj	Adminstrator
Chairperson	Head of the Institution
Dr. M. Jeyakumar	Principal. CKEC
One of the Senior Faculty as IQAC Coordinator	
Mr. T.B. Dharmaraj	Director-IQAC HOD/ Computer Science Engineering
Faculty Representation	
Mr. S.Karthick	HOD/Civil
Mr.R.Hariprasath	HOD/ Mechanical Engineering

Mr. M.Arumaga Babu	HOD/Electrical and Electronics Engineering
Mr.V. Muralidharan	HOD/ Electronics and Communication Engineering
Dr.R.Suganya	HoD/S&H / Alumin Head
Stakeholder/ Representative of Community and Alumni	
P. Gowri Shanker	Entrepreneur
Nominee from Industrialits /External Expert Stakeholders	
Archana	HR. Jesco Energy pvt ltd. Coimbatore
Adhav	HR. 10.Aidas Technology Pvt Ltd. Coimbatore

The following points were discussed in the meeting

1. The Principal Chairperson of IQAC welcomed all the members for the Internal Quality Assurance Cell (IQAC) meeting and reviewed the minutes of the last IQAC meeting. Action Taken Report
2. Planning of academic schedule, Academic calendar and activities for the current Ay 2022-23 are planned.
3. Academic audit of the AY-2021-22 was planned by the end of the month.
4. Activities of cells like the R&D cell, Women Empowerment cell, NSS cell YRC cell, and Alumni Cell are reviewed. Various committees such as sports committee, cultural committee, and transport committee are formed.
5. The progress of NAAC documentation work is reviewed.
6. Faculties are motivated to register for Ph.Ds under Anna University. The progress of the DST funded project was briefed by the principal investigator.


IQAC Coordinator


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Action Taken Report for the Academic Year 2022-23

The following actions were taken to implement the decisions of IQAC meeting, held on 01.02.2022 at conference hall during the academic year 2022-23

S.No	Points Discussed	Responsibility /Remarks
1	NAAC	The NAAC review meeting for all the criteria are scheduled by coordinator
2.	Programs Organized	The list of programs like FDPs, Seminars , workshop organized by the department and institution levels were tabulated
3	Cells and Clubs	Report of various activities of cells and clubs are submitted and reviewed
4	Research Activities	Faculties have registered for Ph.D under Anna University
5	Academic and Administrative activities	Internal Assessment tests and University exams were conducted as per schedule


IQAC Coordinator


Principal